



Assignment Application Form

Thank you for your interest in undertaking a Palms Australia assignment abroad. Responses to this Application Form Part 1 will enable us to determine your suitability for current assignments.

You first might want to be clear about Palms Australia. A brief outline of our history, Vision, Mission and Values can be found on our Website ([Click here](#)). Our Development Philosophy is [here](#).

Background Questions

(please show all characters and area codes clearly)

Contact Details

Name: _____ Email: _____

Postal Address: _____

Phones - Mob: _____ Home: _____ Work: _____

Date of Birth: _____ Place of Birth: _____

Next Of Kin Contact (Relationship: _____)

Name _____ Email: _____

Address: _____ Phone: _____

Does this person consent to receiving information concerning your involvement as a participant with Palms Australia? **(Please tick one)**

Yes

No

Family Details

Please provide details of any dependents.

Name: _____ Date of Birth: _____

Relationship: _____

Name: _____ Date of Birth: _____

Relationship: _____

Name: _____ Date of Birth: _____

Relationship: _____

If you are separated or divorced, please outline your responsibility/access to the children:



Citizenship

Please state your country of citizenship: _____

If you are not an Australian or New Zealand citizen, do you have permanent resident status in Australia?
(Please tick one)

Yes

No

Do you hold a current Australian or New Zealand passport? **(Please tick one)**

Yes

No

Occupation

Current Occupation: _____

Please attach a detailed CV outlining your employment history, education, skills and other capacities developed through experience. Also please include a recent photograph of yourself.

Based on your recent employment history, which occupation/s might you be most suited to working in?

Have you received formal training in Train the Trainer or Mentoring Techniques? **(Please tick one)**

Yes

No

Type of training/qualification: _____

How long have you been thinking of sharing your skills to assist communities seeking to reduce poverty?

References

Please provide names and addresses/email addresses of two referees (people who know you well).
People applying as couples may give common referees.

Professional Referee

Name _____ Email: _____

Address: _____ Phone: _____

Character Referee

Name: _____ Email: _____

Address: _____ Phone: _____

Availability

Do you expect your length of time away could be limited to less than two years? **(Please tick one)**

Yes

No

If yes, why? _____



Please indicate the month and/or year in which you would be able to commence an assignment.

If selected for an assignment, would you need to resign from your present job? **(Please tick one)**

Yes No

Would you have any financial commitments at home while you are away? **(Please tick one)**

Yes No

Are you able to make provisions for these commitments? **(Please tick one)**

Yes No

For which of these vehicles do you hold a current licence? **(Please tick one)**

Car Motorbike

Travel and Languages

Have you previously travelled? **(Please tick one)**

Yes No

If so, in which countries have you travelled? _____

Have you undertaken any long-term travel? **(Please tick one)**

Yes No

If so, in which countries? _____

In what capacity did you undertake long-term travel?

Independent Work Volunteer

Tour Other _____

Do you speak any languages other than English? **(Please tick one)**

Yes No

If so, please outline any languages you speak and your level of proficiency.

Health

Overseas engagements with Palms Australia will require you to undergo a thorough health screening. You are expected to be mentally and physically fit for arduous conditions. If you have any concerns about your physical or psychological health, you should discuss them with your doctor and Palms Australia's Programs Coordinator.



Do you have any physical or psychological health issues? If so please provide details:

Have you had any prolonged illnesses in the past? If so please give details:

Do you consider yourself psychologically and physically fit enough to endure a change of climate and food, social and cultural differences, fatigue and potential travel-induced illness? **(Please tick one)**

Yes No

Do you take any prescribed medicines, or are you receiving regular medical treatment? **(Please tick one)**

Yes No

Child Protection

Palms Australia is a child-safe organisation and is committed to the prevention of abuse and neglect of children and young people. As part of the recruitment process, all candidates will be screened and assessed for suitability to work with children. This will include obtaining a Police Check and working with Children Check.

Do you have a current Police Check? **(Please tick one)**

Yes No

Do you have a current Working With Children Check? **(Please tick one)**

Yes No

Declaration

I declare that all information provided in this application and attached documents is correct at the time of submission and I understand that, if my application is successful, I may be contacted by representatives of Palms Australia to discuss opportunities to work with organisations abroad.

Signed: _____

Date: _____